

## FEES TO: TENANTS

ADDITIONAL NON OPTIONAL FEES & CHARGES (IRRESPECTIVE OF THE LEVEL OF SERVICE)

### BEFORE YOU MOVE IN:

Set up fee (tenant's share)

**£115.00 (VAT – N/A) 1st tenant**

Referencing (identity, immigration and visa confirmation, financial credit checks, obtaining references from current or previous employers / landlords and any other relevant information to assess affordability) as well as contract negotiation (amending and agreeing terms) and arranging the tenancy and agreement

### Additional Tenant Fee

**£25.00 (VAT – N/A) per tenant**

Processing the application, associated paperwork and referencing

### Guarantor Fee

**£25.00 (VAT – N/A) per guarantor (if required)**

Covering credit referencing and preparing a Deed of Guarantee as part of the Tenancy Agreement

### Permitted Occupier Fee

**£25.00 (VAT – N/A) per permitted occupier**

Explaining to any permitted occupier their rights and responsibilities towards the named tenant(s) and landlord as well as the provision of documentary guidance and assistance during the tenancy

### OTHER FEES AND CHARGES:

#### Lost Security Items

**£25.00 (PLUS VAT) plus item cost & call out fee**

Obtaining necessary permissions, sourcing providers and travel costs

IF YOU HAVE ANY QUESTIONS ON OUR FEES, PLEASE ASK A MEMBER OF STAFF

